





KANE COUNTY SHRED EVENT FOR CONFIDENTIAL DOCUMENTS



-  **When:** Saturday, August 13, 2022 - 8am until 12 noon (rain or shine)*
-  **Where:** 540 S. Randall Road, St. Charles, IL 60174
-  **How:** The County brings in shredder trucks that shred on site
-  **Why:** Improper disposal of confidential documents leaves residents vulnerable to identity theft. Also, shredded paper shouldn't be recycled curbside!

Any Kane County resident may bring up to 4 standard size bankers boxes (or an equivalent amount) of *residentially generated* confidential documents for free shredding. Material can be brought in paper bags or reusable totes, but please avoid plastic bags if possible.



For the best and most expedient service, please prepare documents as follows:

- Include only confidential documents. These include taxes and tax records, bank and financial statements, titles and deeds, medical records, copies of ID cards, any document bearing a social security number, driver's license number, passport number, etc.
 - The following are not confidential and should not be brought for shredding: cash register receipts, shipping labels, junk mail, school work or report cards, photographs, magazines, etc.
- Bring only paper documents - we can't take CDs/CD-ROMs, flash drives or credit cards
- Remove all large non-paper components, including three-ring binders, plastic covers and page protectors, metal file hangers and binder clips. Staples, paper clips, and spiral binding are okay.

Other shred event tips:

- Arrive no earlier than 8am. The trucks will not be in place and ready to shred before start time. The 8 - 9am hour routinely has the longest wait-times.
 - There will be four high-capacity trucks that are unlikely to fill up before noon.
- If you have an automatic lift gate, please open it as you near the front of the line.
- Please allow staff and volunteers to unload your material.
- If you want to watch the tote with your materials go into the truck, please pull aside to the designated observation area - do not wait in the shred area.
- *Check for active weather alerts - we will pause or cancel for dangerous weather conditions
- Questions? Please call (630) 208-3841 or email recycle@countyofkane.org